



Crisis Management Plan

In the event of a crisis situation, the Naperville Swim Conference Directors from each team participating in the event will act as the coordinators and main contacts for the duration of the crisis (note: a minimum of one Director from each pool involved in an event should always be present). A crisis situation is defined as a major incident that threatens to harm the safety and wellbeing of any swimmers, coaches, volunteers, and/or spectators at a Naperville Swim Conference Meet.

Their duties are as follows:

- 1) Coordinate with lifeguards, pool managers, meet officials, and if necessary local law enforcement and emergency personnel to arrange for the immediate safety of all present at the NSC meet or event.
- 2) Gather and confirm all the information from relevant sources, and if possible determine the cause and those affected.
- 2) Make contact with their respective team leadership (Swim Team boards and Head Coach) to provide with the necessary information regarding the incident.
- 3) Once the incident has been contained or resolved, work with the NSC directors to determine whether the meet should be resumed, postponed, or cancelled – if the incident causes the stoppage of the meet.
- 4) Following the conclusion of the crisis situation, alert the NSC executive board of the pertinent details of the event.